



Amman Office

29/08/2024

CO.AN.: S240W00000

REQUEST FOR PROPOSAL (RFP)

Consultation of economic operators aimed at direct assignment pursuant to art. 7 point 2 lett. a) of the Ministerial Decree 192/2017 (updated by the Italian D.M 32/2024) of the Service: All Risks and Third-Party Liability Insurance 2024/2025

The Italian Trade Agency – Amman Office, intends to provide the service in question, through a market survey aimed at direct assignment, to be carried out pursuant to art. 7 point 2 lett. a) of Ministerial Decree 192/2017.

Section 1 – Technical Specifications

Content of the requested service:

All Risks and Third-Party Liability Insurance 2024/2025

Duration: 1 year

Art. 1 - Insured activity and risk description (by way of example)

On the basis of the Insurance Conditions of this Policy, the Company guarantees the Insured in and from the performance of and for all the activities and responsibilities institutionally envisaged and attributed to the same, however carried out and with any means deemed useful and/or necessary, at the offices of the Insured as well as with third parties and in any case carried out anywhere within the territorial limits established by the Policy.

They must be understood as including, from the outset, all the activities and skills carried out "new", not valued at the time of signing the contract, without prejudice to the right of the Company to request the adjustment of the premium due, calculated from the date of the last anniversary expiry of this contract. In case of lack of agreement between the parties regarding the contractual modifications proposed by the Company, the contract may be terminated by one or the other party by written communication with a notice of not less than 30 days.

These specifications concern all assets, whether owned, leased, managed, custody, granted and deposited or in use, or for which the policyholder/Insured has an insurable interest also by virtue of commitments undertaken towards third parties, or in which the Policyholder/Insured Party has an interest for any other reason which can be assessed economically and anything else pertaining to the performance of the Policyholder/Insured Party's activities, except as expressly excluded.

It is understood that for the identification of the insured items, reference will be made to the accounting and administrative records, documents and/or deeds of the Policyholder.

Damage to the insured goods during and/or due to their handling within the Office and if they were handed over to companies for the execution of maintenance and/or work of any kind are also included. As a partial exception to what may be provided for in the printed declarations, the Contractor is exempt from declare any claims that may have affected the insured items. The obligation remains for the Policyholder/Insured

Party to notify the Company of any changes that lead to an aggravation of the risk, as regulated in the following Art. 1 of Section 2.

Section 2 – General conditions of insurance

Art.1 - Changes in risk after the award of the contract

Inaccurate declarations or reticence by the Contractor and/or the Insured at the time of stipulation of the Policy and relating to circumstances that affect the risk assessment as well as the failure to communicate subsequent aggravations of risk, will not result in forfeiture of the right to compensation, nor reduction of the same, nor termination of the insurance, except in the case of willful misconduct.

By aggravation of the risk we mean any change due to supervening, unforeseen and unforeseeable causes, which determine a different probability of occurrence of an accident or a variation of its consequences such that, if the new state of affairs had existed and had been known, the Company would not have allowed the insurance or would have allowed it for a higher premium. The changes that must be communicated concern factual circumstances within the Contracting Party's organization capable of determining an aggravation of the relevant risk. The Contractor is not required to communicate variations in the risk deriving from regulatory occurrences or from changes in the jurisprudential guideline's consequent to judgments of merit or legitimacy.

Any circumstance that occurs after the award of the insurance contract, which involves a change in risk, pursuant to the previous paragraph, must be communicated in writing by the Policyholder to the Company within thirty days of becoming aware of it.

In the event of a decrease in risk, the Company is required to reduce the premium or premium installments following notification by the Policyholder, waiving the related right of withdrawal.

Art.2 - Duration of the contract

This Insurance has a duration of 12 months. There is no tacit renewal of the contract therefore, unless otherwise agreed between the parties, the insurance will cease upon expiry without obligation to cancel.

Furthermore, the Contractor has the right to request an extension from the Company pursuant to art. 106, paragraph 11, of the Code of public contracts, aimed at carrying out or completing the procedures for awarding the new insurance. The Company, against the payment of the relative premium installment which will be counted on the basis of 1/365 of the annual premium of the policy that has just expired for each day of coverage, it commits henceforth to extend the insurance in this case, under the same contractual and economic conditions.

Art. 3 - Payment of the premium and effective date of the guarantee

The insurance takes effect from the date of stipulation of the contract even if the premium is paid within 60 days following the same.

Art. 4 - Value of the contract and cost of the service

The value of the estimated annual premium (1 year + extending option) of the contract is set at 235 JOD per year.

Section 3 – All-risks - Insurance conditions

Art. 1- Object of the Insurance

Under the conditions and within the limits of the policy and/or subsequent appendices, the Company undertakes to indemnify the Insured for the damages suffered by the insured entities/items as regulated below and more precisely: Buildings, as defined in Art. 1 - Definitions, and buildings, plants and pertinent and non-pertinent areas, portions of them:

a) leased, used, managed or otherwise available to the Contractor;

Art. 2 – Insured Risks

a) Material damage

The Company, under the conditions and within the limits of the policy and/or subsequent appendices, undertakes to indemnify the Insured Party for all material and direct damages caused to the insured entities and/or items, even if owned by third parties and/or held for any reason, from any event, whatever the cause, except as expressly excluded.

It is agreed that if, as a result of events not excluded by the policy, there is a succession of events which causes material damage in general to the insured entities, the policy will also cover such damages, thus resulting.

b) Demolition costs and clearing of the residues of the accident

The Company, within the limit of 10% of the damage in addition to the additional amount established in the specific form of Art. 1 of Section 6 under the heading "Expenses for demolition and clearance of the residues of the accident", indemnifies:

- The expenses necessary for demolishing, clearing, treating, destroying, transporting and unloading, to the nearest equipped unloading in relation to the type of rubble to be disposed of, the residues of the accident, including the costs of disposal of the same;
- The expenses necessary to remove, transport, conserve and relocate machinery, equipment and furnishings if such operations are essential to carry out the repairs of damaged goods as a result of an accident eligible for compensation under the policy;
- Expenses incurred for the removal and disposal of earthy materials, or other materials and things not insured under the policy, carried out following an accident eligible for compensation under the terms of the policy by order of the local Authority or health and safety reasons.

e) Expert expenses

It is agreed between the Parties that the Company will reimburse the Policyholder/Insured Party for the expenses incurred by the latter for the party's expert and/or consultants in general, as well as the portion relating to the third expert, in the case of a joint expert's report.

f) Values

Coins, banknotes, credit instruments, and, in general, any card representing a value, placed and kept in the Office of the Italian Trade Agency - Amman Office are understood to be insured and eligible for compensation by the Company up to the amount, for each accident that occurs during the insurance period, of the amount indicated in the relevant form of Art. 1 of Section 6, regarding bills, securities, checks and the like, the insurance is also provided for the expenses incurred by the Insured for stamp duty, renovation costs and/or amortization and/or cancellation of the same.

g) Conducted water - Fault finding expenses

The Company compensates for the damage caused to the insured property due to the leakage of water and liquids into generally, as a result of failure or breakage of water, sanitation and piping systems in general serving the Office and/or the activities described in the policy.

The following expenses are also intended to be guaranteed:

- ♦ to incurred to repair or replace the pipes and related fittings that gave rise to the leak of pipeline water;
- ♦ necessarily incurred for the demolition or restoration of parts of the insured leased property, for the purpose of troubleshooting and repairing the fault.

The Company is not liable for damages deriving from humidity, dripping, unhealthy premises. The guarantee will be given with the indemnity limits, where foreseen, established in the specific form of the Art. 1 of Section 6.

h) Recourse to third parties and tenants

The Company undertakes to hold the Policyholder/Insured Party harmless, within the limits indicated in the specific Sheet of Art. 1 of Section 6, of how much he is required to pay as compensation (capital, interest and expenses) as civilly liable pursuant to the law, for damage caused to third party property (leased property) by an indemnifiable claim under the terms of the policy.

i) Archive reconstruction

The Company is liable up to the sum insured for this purpose and with the indemnity limits, deductibles and overdrafts, where envisaged, established in the specific form of Art. 1 of Section 6 under the heading "Reconstruction of archives" of the cost of materials and expenses necessarily incurred, within 12 months of the accident (unless otherwise agreed), for reconstruction of archives, documents, drawings, registers, microfilms, magnetic tapes or disks, punched cards, other data carriers and "user programs".

"Data media" means the material interchangeable by the Policyholder/Insured, for the storage of machine-readable information as well as fixed material for mass storage use. For "data" means machine-readable information on interchangeable media, stored by the Policyholder/Insured with the exclusion therefore of data on fixed media by destination, data on memories operations of the central units as well as any other data that cannot be modified by the Policyholder/Insured.

By "user programs": we mean sequences of information - which constitute executable instructions by the processor - which the Policyholder/Insured uses as developed for his own purposes by his own employees, by specialized companies or workers specifically appointed by it.

It is the Policyholder/Insured Party's faculty to reconstitute their own user programs also in a new form, provided that the relative cost is not higher than that necessary to restore the data in its original form.

Expenses incurred for study and/or research work are also understood to be included (including the costs of travel) performed by professionals and/or employees of which the Policyholder/Insured may avail himself, including the expenses for the search for lost data and/or for their reconstruction.

Art. 3 - Limitations of guarantee

Terrorism and/or sabotage

The Company is liable for losses, damages, costs and/or expenses of any nature caused directly or indirectly, from acts of terrorism or sabotage.

Contamination damage from chemical and biological substances is excluded from the insurance.

In no case will the Company pay, for one or more claims that occur in the agreed insurance period for the extension itself, an amount greater than that indicated in the appropriate form of Art. 1 of Section 6.

Electric phenomenon

The Company is liable for damage caused to the machines, plants, equipment included in the Content lot and to the systems of the Building, due to currents, discharges, sudden changes in voltage or other electrical phenomena, from any reason caused, however they occur, including overheating and/or atmospheric discharges.

This guarantee is given at absolute first risk. The guarantee will be given with the indemnity limits, deductibles and overdrafts, where foreseen, established in the appropriate sheet of the Art. 1 of Section 6 under the heading "Electrical phenomenon".

Breakage of glass and crystals

The Company undertakes to indemnify the Insured for material and direct damages - whatever the cause - of breakage of glass and crystals placed and installed inside and outside the buildings relevant to the entrances, stairs and other common use rooms of the insured buildings. The costs of removal and transport are also eligible for compensation and installation.

Scuffing, scuffing, crazing, and chipping damage are excluded.

This guarantee is provided, with the compensation limits, deductibles and overdrafts, where provided for, established in "Breakup" form of Art. 1 of Section 6 under the heading " Breakup glasses and crystals".

Theft and robbery

n.1) Theft of goods owned by the Italian Trade Agency or in its custody.

The company indemnifies the damages deriving from theft or robbery of the insured goods. In the event of theft occurring in premises protected by doors and/or windows fitted with locks, if the offender has entered the premises:

- ✦ by violating its external defenses by breaking, burglary, theft, use of false keys, lock picks or tools and the like;
- ✦ use of real keys provided they have been fraudulently stolen from the holder or lost by them; in this last case the guarantee will be effective on condition that the loss has been reported to the Authorities and the coverage will be effective from the moment of the report to the competent Authorities;
- ✦ by a different route than the ordinary one which requires the overcoming of obstacles or shelters through the use of artificial means or particular personal agility;
- ✦ clandestinely provided that the removal of the stolen goods then took place in closed rooms, an amount equal to 100% of the indemnifiable damage will be liquidated by the Company.

If the theft takes place without evident traces of burglary of the external protection systems and without recourse to access routes that require particular qualities of personal agility or specific equipment, will be liquidated by the Company an amount equal to 80% of the indemnifiable damage.

With regard to the Valuables, theft is covered for 100% of their value on the condition that they are safe in cases of theft with dexterity or robbery - they are kept locked in drawers, furniture, wardrobes, or other suitable means of custody. Otherwise, the provisions of the previous paragraph will apply (50% uncovered).

no. 2) Breakdowns caused by thieves

The Company is liable for damages caused by thieves to the parts of the building constituting the office premises they contain the things insured and to the fixtures placed to shelter and protect the accesses and openings of the premises themselves, in the event of theft or robbery committed or attempted.

no. 3) Determination of the amount of the damage

The insurance is given at absolute first risk and in no case will the Company pay for one or more claims occurred during the insurance period, an amount higher than that indicated in the appropriate form of the Art. 1 of Section 6;

It is also agreed between the parties that in the event of an accident:

- the sum insured for each consignment is intended to be automatically reinstated by the sum to come liquidated, without prejudice to the policyholder's commitment to pay the premium relating to said reinstatement from time of the claim within 60 days of receipt of the relative contractual document issued by Company, except in the case of compensation limits for which a maximum compensation is expressly provided "annual" - if the stolen goods are found, the Company will indemnify the damage and destruction caused to the insured values, as well as the fees due to third parties by law.

Faults in electronic equipment

Limited to electronic equipment, the Company is also liable for damages caused by breakdowns, such as from definition of the policy, as well as from breakages originating from internal causes.

In the event of indemnifiable damage under the terms of this guarantee, the following are also considered insured:

- higher costs incurred by the Insured Party compared to the normal costs necessary for the continuation of the functions carried out by the damaged entities;
- the costs necessary for the repurchase of the interchangeable data carriers and for the reconstruction of the data contained therein the costs necessary and actually incurred for the duplication or for the repurchase of the licensed programs of use in the event of damage to the data carriers on which the licensed programs are stored.

The insurance is given at absolute first risk and in no case will the Company pay for one or more claims occurred during the insurance period, an amount higher than that indicated in the appropriate form of the Art. 1 of Section 6.

Section 4 - Clauses governing the management of claims - All Risks Equity

Art.1 - Maximum compensation per claim and per year

Except for the case provided by art. 1914 of the Italian Civil Code, the Company may not be required to pay a sum for any reason higher than the insured one, established in the specific form of the Art. 1 of Section 6.

Art. 2 Obligations in the event of a claim

In the event of an accident, the Policyholder or the Insured must:

- a) do everything possible to reduce the damage. The related expenses are borne by the Company;
- b) give written notice to the Company and/or to the broker responsible for managing the insurance contracts within 30 days of becoming aware of it.

Failure to fulfill one of these obligations may result in the total or partial loss of the right to compensation if it has actually caused damage to the Company The Insured must also:

- c) for claims of presumably intentional origin, make a written declaration to the Judicial or Police Authorities of the place, providing the elements available;
- d) keep the traces and residues of the accident and the indications of the crime until the damage assessment report possibly committed without having in any case, for this reason, the right to indemnity;

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e) prepare a list of the damages suffered with reference to the quality, quantity and value of the things destroyed or damaged, however making available its account records, invoices or any document that may be requested by the Company or by the experts for the purposes of their investigations and checks; the Company declares that accept, as proof of the damaged or destroyed goods, the accounting documentation and/or other records which the Insured will be able to produce, or instead, witness statements. The Insured is exempt from the obligation to present the detailed state from which all the said quantities, qualities and values result, when this fulfillment is difficult or complex.

Without prejudice to the provisions of this regulation, the insured person is allowed to modify, after having reported the accident to the Company, the situation to the extent necessary for the resumption of activity. Furthermore, after 10 days from the report, if the Company's expert has not intervened, the Insured has the right to take all appropriate measures.

The Contractor is also exempted from the obligation to comply with the terms of declaration or notice if not has had knowledge in the cases that occurred due to acts of others outside their own locations containing the things make sure.

Section 5 – Civil Liability Towards Third Parties And Work Providers

Art. 1 – Object of the Third Party Liability Insurance.

The Company undertakes to indemnify the Insured from what he is required to pay, as a civil one liable in accordance with the law, by way of compensation (principal, interest and expenses) for damages involuntarily caused to third parties, for death, for personal injury and for damage to things and animals, as a result of a fact that occurred in relation to the risks inherent in the qualification of owner/operator of buildings and related systems, pertinent areas.

The guarantee is extended to the liability resulting from the existence of plants in the parks/gardens adjoining the buildings with the exclusion of damages deriving from pruning and/or felling operations.

The insurance also applies to civil liability that may arise to the Insured from willful misconduct by persons which he has to answer.

Art. 2 - Object of the Civil Liability Insurance for Workers

The Company undertakes to indemnify the Insured for what he is required to pay (principal, interest and expenses) as civilly responsible:

1. pursuant to articles 10 and 11 of the Presidential Decree 30 June 1965 no. 1124, as well as pursuant to Legislative Decree No. 38/2000 and subsequent amendments, for accidents, including occupational diseases, suffered by his own casual workers hired through temporary agency employees and employed in the activity for which the insurance is provided.

2. as compensation for damages (including biological damage and moral damage), caused to the workers referred to in point 1) for death and personal injury from which permanent disability has resulted, including occupational diseases, calculated on the basis of the tables referred to in the legislative provisions above.

The guarantees referred to in points 1) and 2) above are also effective:

- as a result of involuntary violation of the provisions concerning the protection of health and safety in the workplaces referred to in Legislative Decree 9 April 2008 No. 81 and subsequent amendments, including the failure or delay adoption of mandatory deeds and provisions, except in the case of willful misconduct by the Legal Representative;

• in relation to the personal civil liability of the persons in charge of the functions, which can be delegated or cannot be delegated, including the delegated subjects, listed below:

- a) Temporary Employer - Manager - and all workers themselves,
- b) Customers

• as a result of damages suffered by third parties and workers as previously defined, including contractors, subcontractors and their employees;

Art. 3 – Warranty extensions and clarifications by way of example

1. Exhibitions and congresses: participation, organization and patronage of exhibitions, events, fairs exhibitions and markets, congresses, courses, festivals, ceremonies, cultures, including the risk deriving from setting up and dismantling the stands.

2. Theft: the liability deriving from the insured for theft damage caused to third parties by people who made use, to carry out the criminal action, of scaffolding and scaffolding erected on behalf of the insured.

3. Fire: liability for damage to other people's property resulting from fire, explosion or burst, caused by the Insured or by things of the Insured or held by him. In the presence of a "third party appeal" guarantee operating for the same risks on another policy, the cover referred to in this clause will only operate in excess or for different terms than that other policy.

4. Accidental Pollution: the Insurance is intended to cover damages of any nature resulting from to air pollution, infiltration and contamination of water, land or crops, interruptions or impoverishment of diversions and springs or streams, alteration or impoverishment of aquifers, of deposits of minerals and in general of what is found in the subsoil susceptible to exploitation on condition that the same are derived from events having an unforeseen, sudden and sudden cause. In the event of an accident eligible for compensation, the restoration costs are understood to be included in the guarantee up to a maximum of 10% of the sub-limit warranted under this warranty. In any case, the consequences of gradual pollution remain excluded progressive.

5. Business Interruption: Liability resulting from total or partial business interruption or suspension industrial, artisanal, commercial, agricultural or services as a result of an indemnifiable claim.

8. Backflow of sewers and flooding: the liability of the Insured Party for damages caused by backflow of sewers and/or spillage of water resulting from broken pipes and ducts.

9. Ordinary and extraordinary maintenance: the resulting Civil Liability is included in the guarantee to the insured for ordinary maintenance if carried out economically or the Liability that derives from it in his capacity as client of ordinary and extraordinary maintenance works.

10. Safety in the workplace: the Civil Liability deriving from the Insured for involuntary non-compliance of the legislation on accident prevention, occupational safety, occupational diseases and hygiene of the workers, as well as the rules referred to in Legislative Decree 81/2008 and subsequent amendments and additions.

11. Willful misconduct and gross negligence: as a partial derogation from the provisions of the General Policy Conditions, the Company is liable for damages deriving from the events for which the guarantee is provided, determined by willful misconduct and gross negligence of the Contractor/Insured's employees and for which he must answer according to the law, as well as from fault grave of the Insured himself.

12. RC of the Client: the Civil Liability deriving from the insured in his capacity is included in the guarantee as principal of the services inherent to the operation of the goods insured by the policy.

13. Things in delivery and custody: the liability deriving from the Insured for damages caused to things in delivery and/or custody to the Insured

Section 6 - Indemnification limits, compensation

ALL-RISKS SECTION

Maximum Indemnity Limit

Limit per claim and per insurance period

Guarantees All-Risks Section	Indemnity Limits
Costs of demolition and clearance of the leftovers from the accident	JOD 4000 per claim
Expert costs	JOD 2000 per claim
Appeal by third parties and tenants	JOD 10000 per claim
Terrorism	JOD 50000 per claim
Conducted water - Research costs broken down	JOD 20000 per claim
Electric phenomenon	JOD 15000 per claim
Archive reconstruction	JOD 12000 per claim
Breaking glass and crystals	JOD 2000
Theft and robbery	JOD 30000 per claim
Breakdowns caused by thieves	JOD 8000
Fire	JOD 25000

THIRD PARTY LIABILITY SECTION

section guarantees	Limits
biological damage	JOD 2500
Damages from theft	JOD 5000
Fire damage	JOD 8000
Accidental pollution	JOD 35000 per person

Section 7 – Other Clauses

PENALTIES AND CONTRACTUAL TERMINATION:

For each working day of delay, not attributable to force majeure or unforeseeable circumstances, with respect to the terms established in the previous article 14 for the mandatory communications to be provided to the Italian Trade Agency - Amman Office, the Contractor is required to pay the Italian Trade Agency a penalty equal to 0.3 per thousand of the value of the gross annual premium of this contract, without prejudice to compensation for any greater damage.

If the total amount of the penalties reaches the total sum equal to 10% of the total consideration of the contract, the Italian Trade Agency - Amman Office has the right, at any time, to legally terminate this contract, in addition to the compensation of all damage.

APPLICABLE PROCEDURE AND AWARD CRITERIA:

The direct negotiation procedure to be carried out pursuant to art. update of the Italian D.M. 32/2024 addressed to qualified suppliers on the expiry date of the deadline for submitting offers, under the call for "Courier service", also in possession of the requisites required by this specification. **The total amount of the contract is estimated at 235 JD max, VAT exempt.**

The offers from the economic operators interested in the selection procedure in question must be sent, under penalty of exclusion, to the ITA Agency - Amman Office, **no later than 3:00 pm on 15.09.2024** to the email address: amman@ice.it, together with the documentation listed below, digitally signed by the legal representative of the company, or with a holographic signature attaching a valid identity document of the subscriber:

1. Cost estimate
2. Declaration Form
3. Offers will not be considered that:

- are received after the mandatory deadline indicated;
- are conditioned or do not clearly accept the required conditions, create misunderstandings about the intention of the contractor to fully adhere to the conditions or indications of the cost;
- do not contain one or more elements required in this letter of invitation.

Increasing bids or multiple bids will not be accepted. Each competitor must participate by submitting a single offer.

The award will also take place in the presence of only one offer, because it is considered valid and deserving of acceptance.

For further information and / or clarifications, you can contact by e-mail: the ITA- Agency – Amman Office e-mail box: amman@ice.it.

The sole person in charge of the procedure is Elisa Caterina Maria Salazar, head of the ITA- Agency Amman Office.

SUBJECTS ADMITTED PARTICIPATING:

Persons in possession of the following requirements can participate in the procedure:

- a) non-existence of the causes of exclusion provided for by the articles. 94, 95, 96, 97 and 98 and Legislative Decree 36/2023;
- b) registration in the Company Register of the Chamber of Commerce and Industry;
- c) coverage of the service on the national territory;
- d) perform the service and anything else requested according to the instructions given in this quote request, accepting its contents in full, without any conditions or reservations.

The contract will be stipulated, after the award, by the Director/Single Process Manager of the ITA -Agency Amman Office.

Any possibility of tacit renewal is expressly excluded. The assignment, even partial, of the contract is not permitted. We inform you that in the event of serious breaches the Administration may decide to confiscate the deposit and, furthermore, after a formal injunction which remains unsuccessful, it may order the execution of all or part of the service in question at the expense of the non-compliant person or company (except the exercise of the action for compensation of any damage). Finally, the Administration may order the termination of the contract, without prejudice, in any case, to compensation for damages suffered. The ITA-Agency may terminate the contract following serious and continuous violations of the supply regulations, by giving 30 days written and reasoned notice.

TERMS OF PAYMENT:

The settlement of the amounts due will be made by bank transfer, upon presentation of an invoice, within 30 days of the invoice date.

TRACEABILITY OF FINANCIAL FLOWS:

The payment of the amounts due to the assignee will be made using traceable methods exclusively on the dedicated bank account. To this end, the successful tenderer will be required to fill in the relevant declaration in lieu of the deed of notoriety, the model of which will be forwarded together with the stipulation document.

ANTI-MONEY LAUNDERING:

The "Recruitment Agency" declares to observe the general principles set out in the Jordanian Anti-Money Laundering and Counter Terrorist Financing Law No. (20) of 2021 ("AML/CFT Law") and International Standards on Combating Money Laundering and the Financing of Terrorism & Proliferation sharing the obligation of active collaboration (by way of example, the reporting of suspicious transactions, document retention and internal control), aimed at preventing and stopping the implementation of money laundering or terrorist financing operations.

RULES OF CONDUCT FOR COLLABORATORS AND / OR EMPLOYEES OF THE CONTRACTING COMPANY:

In carrying out the assignment, the economic operator also undertakes, in carrying out the task, to comply with the Code of Conduct adopted by the ICE-Agency, in accordance with the provisions of Presidential Decree 62/2013, approved by the Board of Directors with Resolution no. 547/21 of 02/23/2021. The ICE-Agency Code of Conduct is available on the website www.ice.it – "Transparent Administration" - "General Provisions" - "General Acts" section. Violation of the obligations set out in the code will give ICE-Agency the right to terminate the contract, if it is deemed serious.

PRIVACY PROTECTION AND RIGHT OF ACCESS:

This company is invited to read the Information on the processing of personal data pursuant to Regulation (EU) 2016/679 ("RGPD"), available on the institutional website of the ICE-Agency at <https://www.ice.it/it/privacy>.

REFERRAL RULES:

For all other conditions and terms not regulated herein, please refer to the provisions of Ministerial Decree 192/2017 UPDATED BY ITALIAN MINISTERIAL DECREE 32/2024; the civil law that regulates the stipulation of the contract and the execution phase which is determined according to the applicable rules of private international law and Jordanian civil law and its amendments n. 24 of 1988 and the Jordanian Commercial Law n. 12 for the year 1966.

REPORTING OF OFFENSES:

Pursuant to art. 54-bis, paragraph 2 of the Legislative Decree. 165/2001 (amended by Law no. 179/2017) "Provisions for the protection of the authors of reports of crimes or irregularities of which they have become aware in the context of a public or private employment relationship", the companies supplying goods or services that operate in favor of the ICE Agency can report any "illicit conduct" of which they become aware within the contractual relationship. Reports are managed using an IT application, in complete confidentiality, by accessing the website www.ice.it – "Whistleblowing" section, available at the following link: <https://ice.whistleblowing.it/#/>.

With best regards,

Italian Trade Agency - Amman Office

Italian Trade Commissioner

Elisa Caterina Maria Salazar

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