



ITALIAN TRADE AGENCY

Amman Office

13/02/2020

MARKET SURVEY NOTICE**SUBJECT: REQUEST QUOTATION FOR OFFICE STATIONARY****PROJECT: PUNTO H) TIPOLOGIE INNOVATIVE - COOPERAZIONE****INITIATIVE: AZIONI DI COLLABORAZIONE INDUSTRIALE IN MEDIO ORIENTE****COAN: U197T091B1****AUT. DEL C.A. N.0002097 DEL 09/01/2020 - PROT. N. 0016704/20 DEL 13/02/2020**

Pursuant to art. 36, paragraph 2, let. b) of Legislative Decree 50/2016 and subsequent amendments, in conjunction with Guidelines n. 4, issued by the ANAC in implementation of Legislative Decree 18 April 2016, n. 50, containing "Procedures for the awarding of public contracts for amounts below the thresholds of Community relevance, market surveys and training and management of lists of economic operators" (Resolution No. 1097 of 26 October 2016), and as regards D.Lgs. 19 April 2017, n.56, the Italian Trade Agency – Amman office (hereinafter referred to as "ITA") intends to initiate a procedure for the acquisition of the services in question, for the estimated value of the contract to be acquired, article 7, paragraph 2, letter a) of Ministerial Decree no. 192 of 2017, which provides that the contractor can be selected by direct assignment, therefore, invites prospective companies to submit their their quotations towards the provision of office stationary as follow:

Item	Quantity
PAPERLINE A4 – 500 SHEETS - 80 GSM	4

DEADLINE: The quotation must be delivered by mail at: amman@ice.it before **16/02/2020****The deadline is compulsory.****Submit PDF formatted documents should be duly signed, stamped, and dated; provided on the Company's letterhead with name and surname of responsible person.****Future Price Proposal**

The quotation should ensure that all pricing information is provided in accordance with the following:
The currency of the proposal shall be in JD.

All prices/rates quoted must be exclusive of all taxes as Italian trade Agency is a tax-exempt organization.

Payments

The payment will be made, if there are no grounds for complaint after the return of the operators and after 30 days from the date of receipt of the same through bank transfer to the bank account of the Contractor. The currency will be made in JOD.

REQUIREMENTS FOR PARTICIPATION IN THE TENDERING PROCEDURE

In implementation of the principles of transparency, publicity, impartiality pursuant to art. 4 of Legislative Decree 50/2016, amended by Legislative Decree 56/2017, the ITA will proceed to invite to the tender procedure a number not less than five operators, if applicable, that have properly applied for participation. If the minimum number of candidates that meet the selection criteria is not reached, ITA will proceed, pursuant to art. 91, c. 2 of Legislative Decree 50/2016 and subsequent amendments and additions, also in the presence of a number of candidates lower than the above-mentioned minimum.

The procedure for the realization of the service in question will be awarded with the criterion of the lowest price offer pursuant to art. 11, of the Ministerial Decree no. 192 of the 21 November 2017.

This notice constitutes exclusively a request for quotation that will be carried out and therefore does not imply any obligation for the ITA towards the interested parties.

The Office of reference for the selection procedure is the ICE-Amman Office ([email: amman@ice.it](mailto:amman@ice.it)).

The only subject in charge of the proceeding [Chief Procurement Officer (CPO)/ Responsabile Unico del Procedimento (RUP)] is **Mr. Filippo Covino — The Italian Trade Agency - Amman, Italian Trade Commissioner.**

Signed by
Filippo Covino
Italian Trade Commissioner

A handwritten signature in blue ink that reads 'Filippo Covino'.