



ITALIAN TRADE AGENCY

[ANNEX 2 \(one page\)](#)

To be duly filled in (in number and letters) signed and inserted only inside the envelope marked “B – ECONOMIC OFFER”

ECONOMIC OFFER

(Multiple offers will not be considered)

“SERVICE OF TEMPORARY EMPLOYMENT AGENCY – (FULL SERVICES OR PAYROLLING SERVICES)-FOR THE ITALIAN TRADE AGENCY (ITA)- CHICAGO OFFICE CIG 019B0933D

Enter your bid in the box below (in number and letters)

<p>A. Employee recruitment and replacement services for all positions. One time fee in percentage of a month’s salary</p>	<p>Fee for item A. In figures (.....)% In letters (.....)%</p>
<p>B. Employee payrolling services, for all positions, including all related activities, either mandatory or not. Monthly fee in percentage of hourly pay.</p>	<p>Fee for item B. In figures (.....)% In letters % (.....)</p>

Mark-up shall be applied on top of the gross salary, which shall include:

- Base salary
- Federal Income Tax Withholding
- Illinois State Income Tax
- Medicare
- Social Security and Retirement (OASDI)
- Any other expense related to the work relationship.
- A yearly bonus equivalent to up to one month’s salary, prorated and adjusted per the employee’s performance at ITA’s sole discretion

Signature _____

Company name _____

Name/Print _____

Title _____

Date _____

Personal data processing in accordance with Regulation (EU) 679/2016. Your personal data are processed by automated means for institutional, administrative and accounting purposes. The Italian Trade Agency is the data controller. For further information regarding your personal data processing, please visit the following page on ITA website: <https://www.ice.it/en/privacy>